

## SEWARD MEMORIAL LIBRARY BOARD MEETING

Wednesday, July 6, 2022 8AM

Board Members Present: Juanita Hill, Nancy Lamberty, Jerrald Pfabe, Bob Dahms and Stephanie Croston

Absent: None

Also: Becky Baker, Library Director

Notice of the meeting was given in advance by posting the notice of such meeting, with the agenda thereon, in the following places: City Hall, Seward Municipal Building, and the Seward Memorial Library. Notice of this meeting was simultaneously given to all members of the Library Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

### **1. CALL TO ORDER & RECOGNITION OF OPEN MEETINGS ACT AVAILABILITY**

The meeting was called to order at 8:03 a.m. by Chairman Hill, who highlighted the availability of the Open Meetings Act.

### **2. LIBRARIAN'S REPORT**

#### Programs:

Most summer programs ended last month and they were all well attended. During July two different escape rooms are being offered at various times. The String Beans concert last Thursday night had an estimated 265 present despite the high heat. Attendance numbers for all summer events will be reported at a later meeting.

This month's book group activities include Reader's Choice discussing Manhattan Beach by Jennifer Egan on July 11, Midday Mysteries reading A Dangerous Goodbye by Fliss Chester for July 19, and Random Reads talking about The Forgotten Home Child by Genevieve Graham on July 25. R&R continues to discuss current books read and will meet on July 14.

#### Operations:

S(h)elf Improvement Project: The shelf end panels and tops for the new shelving units arrived and were installed, but the wrong stain was used (discovered after we complained) so they have been removed again and hopefully will arrive, with the correct stain, soon. The iPads have been installed and signage will be made regarding their use.

Staff: Staff received approval to replace the soon to be vacant Library Clerk position with a Library Assistant I. We are advertising for this now.

July 4: Friends of Seward Library made over \$1,300 on the 4<sup>th</sup> and the books will remain available until 3:00 p.m. today when they will be moved to the Book Nook, used book table, or storage. Some will be set aside to be recycled.

Storm Damage: The June 14 hail storm damaged most of the library's windows, dented metal gutters, downspouts, and the pergola roof, and staff is sure damaged the roof. One of the upper tower windows had both panes broken so damage was done to the interior of that room with small and large glass pieces everywhere. Staff has closed off that room until insurance determines if we can have it professionally cleaned and carpet replaced, or what other action is needed. We have to date not heard back from insurance.

#### Statistics:

	This month	Last month	Last year
Circulation	9,550	7,668	9,320
Overdrive (SML patrons)	1,626	1,550	1,428
Overdrive (ILL to others)	1,561	1,559	1,811
Collection	57,240	58,749	58,749
Attendance	5,958	4,142	4,683
Computer Use	101	61	117
Wireless Use	8,319	6,488	7,687
Window	250	231	309

### **3. ANNUAL REVIEW OF DUTIES AND ELECTION OF OFFICERS**

Board members review the duties of all officers and had no questions. Lamberty moved to retain the current slate of officers that consists of Hill/Chairman; Lamberty/Vice-Chairman; Croston/Secretary. Dahms seconded the motion. Voting aye: Lamberty, Pfabe, Croston, Dahms and Hill. Voting nay: None. Absent and not voting: None.

### **4. CONSENT ITEMS**

Pfabe moved to approve the consent items. Lamberty seconded the motion. Voting aye: Lamberty, Pfabe, Croston, Dahms and Hill. Voting nay: None. Absent and not voting: None.

Meeting adjourned at 8:17 a.m.

Respectfully submitted,

Stephanie Croston, Secretary