

# Power Point Basics

1. Choose a slide design and modify
2. Insert new slides
3. Choose a slide layout
4. Normal View
5. Slide Sorter View
6. Slide Show View
7. Insert clip art, pictures, charts, tables, diagrams or media
8. Work with slide transitions

**Try one or all of these online PowerPoint Tutorials!**

<http://www.actden.com/pp/>

<http://oregonstate.edu/instruction/ed596/ppoint/pphome.htm>

<http://www.bcschools.net/staff/PowerPointHelp.htm>

